

Switch Kit Checklist

Switching your accounts to GNB is easy! Simply open your new account with GNB and let us help you with the rest.

- Open your new account with GNB.
- Transfer or establish direct deposits and/or automatic payments.
 - a. Direct Deposit Form – Authorize the transfer of your payroll check direct deposit or other income from your current financial institution of your new GNB checking or savings account.
 - b. Notice of Automatic Withdrawal Change – Advises current payees to discontinue automatic payment deductions from your existing account and establish automatic payment deductions from your new GNB account.
- Close your existing account using the Authorization to Close Account form. This provides notice and authorization to your current financial institution to close your account(s) and issue a check for the remaining balance(s).

Thank you for choosing GNB!

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